



**Snohomish County**  
Planning and Development  
Services

Visit us at :

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425-388-3311  
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ONLINE INFORMATION  
[www.snohomishcountywa.gov/1190](http://www.snohomishcountywa.gov/1190)



This Assistance Bulletin only applies to property within unincorporated Snohomish County and does not apply to property within incorporated city limits.

# Relocating a Single Family Residence

Assistance Bulletin

# # 3

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**Keyword: Assistance Bulletins**

**Q:** Do I need a permit to relocate a single family residence to a different lot in unincorporated Snohomish County?

**A:** Yes. But before you can apply for the building permit, you must fill out an inspection report application. You can pick up the application at the office of Planning & Development Services (PDS), 2nd floor, Robert J. Drewel Building, 3000 Rockefeller, in downtown Everett.

**Q:** What will I need to fill out the application?

**A:** The inspection report application will require the current address of the building to be relocated and, if necessary, directions on how to find it. If the building is locked, arrangements must be made to meet the PDS inspector at the building.

**Q:** Is there an application fee?

**A:** Yes. The inspection report fee will be collected at the time the application is submitted to PDS. If the building to be moved is located outside Snohomish County, additional fees will be required for the inspector's time and travel.

**Q:** What will the inspector be looking for?

**A:** An inspector will visit the site to verify that your building is in compliance with county building codes, or to inform you what will be required to bring your building into compliance. A copy of the report will be mailed to you and, if it is satisfactory, you may then apply for your building permit.

**Q:** What information will I need to provide to get my permit?

**A:** You will need to provide the following documentation when you apply for the building permit to place the building on the new site:

- One copy of a plot plan.
- A completed building permit application.
- One complete set of working drawings of the foundation and any new construction you plan for the relocated structure.
- A letter of water availability from the sewer/water district (if lot is on sewers).
- A notarized copy of current Washington State contractor's license (if a contractor is being used).
- Submittal of plan check and site review fee. These fees will be determined at the time the application package is submitted.
- A driveway permit (if new driveway connects to a county road).
- One copy of the finalized inspection report.

This bulletin is intended only as an information guide. The information may not be complete and is subject to change.  
For complete legal information, refer to Snohomish County Code.

**Q: Does the permit allow me to move the structure on public roads?**

**A:** No. You must get an oversized moving permit to move buildings on the public right-of-way. Contact the Snohomish County Public Works Department at (425) 388-6453.

**Q: What if the new site is not served by a public sewer system?**

**A:** In that case, you will need to contact the Snohomish Health District at (425) 339-5250 for information regarding a septic tank and drainfield.

**Q: How much does this cost?**

**A:** The cost of the building permit and plan check fees are based on the valuation of the new foundation and the valuation of improvements to be made to the structure. If new additions are proposed, permit fees and plan check fees also will be calculated for the added square footage.

**Q: What if I have other questions?**

**A:** Call (425) 388-3311 or submit questions online at [AskPermitTech@snoco.org](mailto:AskPermitTech@snoco.org). Remember, asking questions first can save lots of headaches, heartaches and money!

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